

TEMPLE SOWERBY PARISH COUNCIL

Green Head Barn Great Asby Appleby Cumbria CA16 6EX

Clerk: Caroline Fancott-Beynon Tel: 07842585612

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A meeting of the Parish Council was held on Tuesday 30th June 2020 at 7pm. Due to COVID-19 restrictions, this was a virtual meeting open to the public via Zoom conferencing.

Present were Councillors Kevin Overs (KO), Caryl Varty (CV) and Andi Sambrook (AS). Also present were Caroline Fancott-Beynon (CFB) (Clerk) together with two parishioners.

Item 1 – Apologies – No apologies given. As Cllr Cannon has now moved out of the area and has not attended a meeting for some time, it was agreed that as per regulations he had forfeited his place as a parish councillor. CFB to notify EDC and Cllr Cannon.

Item 2 – Minutes

It was resolved that the minutes of the meeting held on 3rd March 2020 be confirmed as a true record. These will be signed by the Chair at the next available opportunity.

Item 3 – Declarations of Interests – None

Requests for Dispensation – None

Item 4 – Adjournment of Meeting

Due to the nature of the meeting, it was requested that any comments from parishioners be submitted in advance. No items raised

Item 5 – Chairman will report on matters from last minutes, not listed on agenda.

- Clerk confirmed that a complaint had been submitted to EDC regarding the handling of planning application 19/0714. No response has been received.

Item 6 – Councillor Vacancy

- An application has been received following the advertisement of a council vacancy. As such, it was proposed by KO and seconded by CV to co-opt Phil Farrell as councillor. This was unanimously agreed. Mr Farrell (PH) joined the meeting at this point. The clerk will send out a Declaration of Office and Register of Interests for completion.

Item 7 – Parish Houses & Land

- A quote has been received from a local builder for repointing of the chimney on 3CFV. This was in the regions of £200-300. This was agreed by the council. Clerk to confirm with builder and make tenant aware.

Item 8 – Planning Matters

- Planning Application 19/0058 – *Barn adj to Counting House – Demolition of barn and erection of two adjoining dwellings (18/0791) – GRANTED* – matter of access over the Village Green discussed under Item 9
- Planning Application 20/0191 – *Land SE of Templars Court, Temple Sowerby – Reserved matters application for access, appearance, landscaping, layout and scale, attached to approval 17/0334* – Observations submitted - *GRANTED*

- Planning Application 19/0714 – *Ash Hill Farm, Temple Sowerby – conversion of buildings to create a Crematorium with associated access, parking and burial ground – GRANTED*
- Planning Application 20/0362 – *barn adj to Counting House, Temple Sowerby – variation of condition 2 (plans compliance), condition 6 (surface water drainage scheme), 8 (sustainable surface water drainage scheme) and 10 (emerging activity survey) attached to approval 19/0058* – There was some discussion between councillors as it was felt that given it is a listed barn and within the conservation area, the changes in the window material was not appropriate. There was also some discussion regarding the additional windows and the impact this may have on neighbouring properties. In addition, it was felt that given the lengthy discussions regarding the original planning application and the access over the village green, that the applicants might have contacted the parish council in advance of submitting the planning application. A number of comments have been received by the parish council from neighbouring properties in objection to the proposed plans. Due to AS and PF only recently joining the council, they will familiarise themselves with the previous application before any decision is made.

Item 9 – Village Greens, Play Area, Trees, etc

- Further to contact with the parish council's solicitors, it is now confirmed that the access over the village green to the barn adj to Counting House has been agreed, and the documents signed and returned. It must be noted however that this access is only applicable to the planning application 19/0058. If a further application is granted as above, permission will need to be sought from the parish council again for access.
- Further to PF's previous contact regarding improving the access over the village green to his property, PF confirmed he would be open to using grasscrete. A visit to the property was planned but due to lockdown has not yet taken place. It was decided that as there are two new councillors, that it would be beneficial to do a village walk around again to familiarise councillors with all areas of the village and this site visit could be incorporated in to that. Date to be arranged.
- The milepost to the west of the village on the old A66 has now been refurbished and replaced.
- It was agreed that councillors would inspect the fence alongside the village green during the village walk around and decide whether the fence is necessary and to be replaced, or whether the Maypole green may be more attractive and accessible if it were to be removed.
- CFB received a quote from SW Tree Services of £595 + VAT for the required tree works. Due to lockdown the Clerk has been unable to obtain a further quote for comparison as yet.
- The clerk advised that notification had been received of the annual play area inspection to take place in August

Item 10 – Policies

- Due to COVID-19, a new Highly Contagious & Infection Disease policy was agreed in lockdown. This enabled the clerk to continue with urgent council business remotely.
- All other policies were presented to the council and agreed for the upcoming year.

Item 11 – Accounts and Financial Report

Income:	1 Crossfell View – April, May & June	£ 810.00
	2 Crossfell View – April, May & June	£ 960.00
	3 Crossfell View – April, May & June	£ 682.50
	EDC Precept	£7027.00

Expenses:	Clerks Salary (Apr/May/June)	£ 1367.61
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Cheques to authorise:

Countrywide (Apr/May/June/July)	£ 1400.00
Clerks expenses	£ 110.79
CALC subscription	£ 145.49
Insurance	£ 1183.76
Internal Audit	£ 50.00
Sundries Remittance (CV)	£ 51.89
Website fees	£ 26.33

- The clerk updated councillors on the bank reconciliation to date. It was reminded that the ICO fees are due in August by direct debit. The clerk also brought to the councils attention that guidance was that councils offer remote access for meetings for up to the next 12 months. Currently CFB has subscribed monthly to Zoom to enable this however CALC are offering a reduced fee annual licence which works out cheaper. Councillors agreed to sign up to this.
- The accounts and the Annual Return were presented to the council, having been signed off by the Internal Auditor. The clerk made the council aware that they are still able to certify as exempt from an external audit due to having an income or expenditure of less than £25,000. The Annual Governance statement was read out, agreed and signed by the clerk. Arrangements will be made for the chairman to sign the document.

Item 12 - Correspondence

All correspondence received since the last meeting has been circulated.

Meeting closed at 7.45pm. The next meeting will be held on 1st September 2020. This is likely to be held as a virtual meeting again.

Signed Date